## Preparing for APCM 2014 – timetable

Sunday 26 January: Notice given of February PCC meeting; contributions to

Annual (text) Report requested from church groups:

Churchwardens on fabric

Deanery Synod Representatives on Synod proceedings

Green group

Traidcraft

Ladies' Group

Book Group

Needlecraft group

• Plus others I have missed! I will extract contributions from

PCC subcommittees from the PCC minutes

Tuesday 28 January: Agenda for February PCC meeting circulated (ideally, but in

any case, not later than Sunday 2 February)

Tuesday 4 February: PCC considers draft Annual Report (both financial details

and draft text)

Sunday 16 February: Notices re annual meetings, nomination forms &c. posted in

church

Notice of revision of Electoral Roll posted

Closing date for contributions to the Annual (text) Report

from groups

Sunday 23 February: Agenda for March PCC meeting distributed, including Annual

Report (text and financial)

Saturday 1 March: Closing date for applications to be on the Electoral Roll

Sunday 2 March: Revised Electoral Roll displayed in church

Tuesday 4 March: PCC considers Annual Reports, financial and text

Sunday 16 March Annual Report available in church

Sunday 23 March: APCM

Leslie Fletcher PCC Secretary